

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 15, 2006

Division: Budget & Finance

Bulk Item: Yes X No

Department: Office of Management & Budget

Department Contact: Sal Zappulla

AGENDA ITEM WORDING:

Approval of an addendum to increase the contract for KPMG LLP to update the Fiscal Year 2003 and the Fiscal Year 2004 Full Cost Allocation Plans and the OMB A-87 Cost Allocation Plan in the amount of \$17,640.

ITEM BACKGROUND:

Full cost allocation reduces ad valorem taxes by recovering indirect costs from non-ad valorem revenue funds and corrects for indirect cost subsidy to special taxing districts. After review with County Budget Staff and input with recommendations for revision by The Clerk of the Court's Finance Staff it is in the best interest of the County to allow an increase in resources so the vendor can make revisions to the above mentioned Full Cost Allocation Plans not previously anticipated.

PREVIOUS RELEVANT BOCC ACTION:

Approval, acceptance, and execution, for renewal of services: at the August 18, 2004 BOCC.

Approval of an addendum at the July 15, 2005, BOCC.

CONTRACT/AGREEMENT CHANGES:

Additional fees of \$17,640.00 added for revisions to the fiscal year 2003 and 2004 indirect cost allocation plans.

STAFF RECOMMENDATIONS:

Approval

TOTAL COST: \$17,640.00

BUDGETED: Yes X No

COST TO COUNTY: \$17,640.00

SOURCE OF FUNDS: 001-06001-530340

REVENUE PRODUCING: Yes No X **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty SA OMB/Purchasing Risk Management MS

DIVISION DIRECTOR APPROVAL:

Salvatore K. Zappulla
Salvatore K. Zappulla

DOCUMENTATION: Included X To Follow Not Required

DISPOSITION:

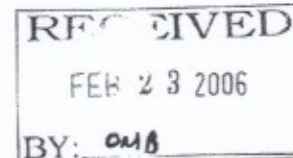
AGENDA ITEM #



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February 22, 2006



Mr. Sal Zappulla
Budget Director
Monroe County Government
Office of Management and Budget
100 Simonton Street
Room 2-268
Key West, Florida 33040

RE: Addendum to Cost Allocation Engagement Letter Dated July 21, 2004.

We are currently assisting Monroe County in preparing the indirect cost allocation plans for fiscal 2003 and fiscal 2004. The County has requested that KPMG allocated additional resources based on conversations with the County Budget Office and Clerk Finance Office. The engagement procedures and deliverables will be the same as in the original Engagement Letter. This amendment is subject to the standard terms and conditions included as an attachment in the original July 21, 2004 engagement letter. The additional fee for this service will be \$17,640 and will be invoiced as follows: \$7,000 upon execution of this amendment and \$10,640 upon delivery of the draft report.

We appreciate the opportunity to present this addendum to Monroe County. If you should have any questions, please contact David Jahosky at (407) 563-3376 or me at (404) 222-2239.

Very truly yours,

KPMG LLP

Don Carter
Don Carter
Senior Manager

Accepted

Monroe County, Florida

Authorized Signature

Title

MONROE COUNTY ATTORNEY

APPROVED AS TO FORM:

Suzanne A. Hutton
SUZANNE A. HUTTON
ASSISTANT COUNTY ATTORNEY

Date 2/24/06

Date

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